



POLICY 13.8

**THE LIEUTENANT-GENERAL J. W. QUINN
ANNUAL AWARDS FOR EXCELLENCE IN MUSIC**

Revised on authority of National Council 16 Dec 2008

INTRODUCTION

1. This Policy supersedes CATO 47-03 which has been repealed by the Director Cadets and Junior Canadian Rangers.
2. Lieutenant-General J. W. Quinn, CD, Colonel Commandant Royal Canadian Army Cadets from 1979 to 1989, as a legacy to his desire to promote music in the Army Cadet movement has established annual awards for outstanding Army Cadet musicians, known as "The Lieutenant-General J.W. Quinn Annual Music Awards for Excellence". The awards are administered by the National Office of the Army Cadet League of Canada..
3. Two awards will be presented annually in each of the following categories to first and second place cadets in the categories of:
 - a. Army Cadet Pipe Band Musician (ACPBM); and
 - b. Army Cadet Military Band Musician (ACMBM).
4. Each first place winner in each category shall receive in addition to a commemorative plaque, a cash award of \$250 and an additional \$500 for their cadet corps to be used for the purchase of an instrument and/or to be used in support of music training..
5. Each second place winner in each category shall receive in addition to a commemorative plaque, a cash award of \$125 and an additional \$250 for their cadet corps to be used for the purchase of an instrument and/or to be used in support of music training..

AUTHORITY

6. Approving authority for all music award nominations is the Army Cadet League of Canada.

SELECTION CRITERIA

7. The following criteria shall be used as a basis for selecting the outstanding cadets:
 - a. to have completed a minimum of two years continuous service as an ACPBM or ACMBM by the date of nomination;
 - b. to be an outstanding level V instrumentalist. This is to be the minimum requirement for nomination;
 - c. to have contributed outstanding participation in Army Cadet (or Cadet) parades, engagements, performances for his/her Corps, Community, Province, etc as an ACPBM or ACMBM (provide list if possible);
 - d. to have demonstrated outstanding loyalty to his/her corps and army cadets;
 - e. to have shown obvious dedication to the Army Cadet Pipe Band or Army Cadet Military Band



Musician training programme; and

- f. outstanding dress, deportment, drill, conduct, manner and dependability.

SELECTION BOARD

8. A selection board consisting of an Army Cadet League of Canada representative and the Director of Cadets and Junior Canadian Rangers (DCdts 4-4) will be convened by the end of February each year.
9. The list of the nominees for the awards shall be published annually by the Army Cadet League of Canada.

NOMINATIONS AND SELECTION PROCEDURES

10. The period of consideration for nomination shall be from 01 Jan to 15 Dec of the nomination year.
11. The closing date for nominations is 31 January.
12. COs may nominate as many cadets as desired providing they meet the selection criteria.
13. The nomination form (to be reproduced locally) to be submitted on each cadet nominated for the award is attached as Annex A to this policy. The form provides verification/recommendations concerning the selection criteria by:
 - a. CO - 3a, 3b, 3c, 3d and 3e;
 - b. Instructor - 4a, 4b, 4c, 4d and 4e;
 - c. Regional Cadet Music Advisor (RCMA) - Verify instructor; and
 - d. Region HQ - Verify CO (and recommend).

NOTIFICATION

14. Copies of the form shall be distributed as follows:
 - a. Army Cadet League of Canada (National Office);
 - b. NDHQ (D Cdts 4-4); and
 - c. applicable National Cadet Musical Advisor (NCMA).

Reference ManualThe Army Cadet League of Canada
National Policies and Directives**Manuel de référence**La Ligue des cadets de l'Armée du Canada
Politiques et directives nationales

THE LIEUTENANT-GENERAL J.W. QUINN
ANNUAL MUSIC AWARDS FOR EXCELLENCE

NOMINATION FORM:**1. CADET**AWARD YEAR:

a. Rank	Surname	First name & Initials	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Instrument
b. Corps No.	City/Town	Province	Region	
c. Postal address		City	Province	Postal code
d. Date of Birth Day	Month	Year	Telephone No. – Residence ()	

2. PARENT/GUARDIAN

a. Surname	First Name & Initials	Relationship
b. Residence Address (if different from above) - include postal code		
c. Telephone No. Residence	Business	() ()

3. COMMANDING OFFICER

a. I certify that the above cadet meets the following selection criteria for this award:				
(1)	Minimum 2 years of continuous service as an Army Cadet Pipe Band Musician or Army Military Band Musician from _____ to _____.	Cadet		
	Date	Date		
(2)	Be an outstanding Level V instrumentalist.		()	
(3)	Outstanding participation in Army Cadet engagements as a cadet musician.		()	
(4)	Outstanding loyalty to army cadet corps and army cadets.		()	
(5)	Have shown obvious dedication to the musician training programme.		()	
(6)	Outstanding dress, deportment, drill, conduct, manner and dependability.		()	
b. Personal Comments / Recommendations:				
c. Other outstanding cadet achievements: (i.e.: star level attained)				
d. Training, experience, engagements and employment as a cadet musician				
e. Date	Rank	Name (please print)	Signature	Position (if signing for CO)

Reference Manual

The Army Cadet League of Canada
National Policies and Directives



Manuel de référence

La Ligue des cadets de l'Armée du Canada
Politiques et directives nationales

4. INSTRUCTOR

a. This is to verify that Cadet _____ is an outstanding Cadet Pipe Band Musician / Cadet Military Band Musician who achieved the qualification as: Level V _____ on _____ at _____. Instrument Date Place		
b. This cadet is very dedicated to the Army Cadet Pipe Band / Military Band Musician Training Programme.		
c. Musical achievements / Abilities as a cadet musician:		
d. Personal comments / Recommendations:		
e. Date	Name (please print)	Signature

5. REGIONAL CADET MUSIC ADVISOR

a. I concur with the nomination of this army cadet and I certify that the information in part 4 above is correct.			
b. Comments / Recommendations:			
c. Date	Rank	Name (please print)	Signature

6. REGION HQ

a. The information contained in this nomination form is correct and I concur with the recommendations.				
b. Comments:				
c. Date	Rank	Name (please print)	Signature	Position

7. NOTES:

1) It is requested that RCSU's ensure this nomination pro-forma is completed in its entirety.	
2) When part 6 has been completed, please prepare in four copies and distribute as follows:	
<u>Action</u> Army Cadet League of Canada NDHQ/Director of Cadets 4-4	<u>Info</u> Regional Music Adviser (Applicable Region) Cadet Corps CO